

# Minutes

<b>Meeting name</b>	<b>Annual Meeting of the Council</b>
<b>Date</b>	<b>Wednesday, 26 May 2021</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH</b>

## Present:

**Chair** Councillor M. Graham (Mayor) to Minute CO6  
Councillor P. Faulkner (Mayor) from Minute CO7

**Councillors**

T. Bains	R. Bindloss
R. Browne	S. Carter
P. Chandler	P. Cumbers
R. de Burle	J. Douglas
C. Fisher	A. Freer
M. Glancy	A. Hewson
L. Higgins	E. Holmes
J. Illingworth	S. Lumley
J. Orson	P. Posnett MBE
D. Pritchett	R. Smith
M. Steadman	J. Wilkinson
P. Wood	

**Officers**

Chief Executive  
 Director for Corporate Services  
 Assistant Director for Governance & Democracy  
 Democratic Services Manager  
 Senior Democratic Services & Scrutiny Officer  
 Democratic Services Officer (SE)

The Reverend Kevin Ashby offered prayers

<b>Minute No.</b>	<b>Minute</b>
CO1	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were received from Councillors Child and Evans.</p>
CO2	<p><b>MOTION - VARIATION TO THE PROCEDURE RULES</b></p> <p>Members were asked to agree to vary Part 1, Section 17.3 of the Council's Meetings Procedure Rules for this meeting only to allow for voting by the consent of the room.</p> <p>Councillor Orson moved the recommendation and Councillor Higgins seconded. A vote was taken by show of hands and it was</p> <p><b><u>RESOLVED</u></b></p> <p><b>That Part 1, Section 17.3 of the Council's Meetings Procedure Rules be varied for that meeting only to allow for voting by the consent of the room.</b></p>
CO3	<p><b>MINUTES</b></p> <p>The minutes of the meeting held on 24 March 2021 were confirmed and authorised to be signed by the Mayor.</p>
CO4	<p><b>DECLARATIONS OF INTEREST</b></p> <p>A personal interest in respect of County Councillors Orson and Posnett was noted as being on record for any matters which related to the Leicestershire County Council.</p>
CO5	<p><b>MAYOR'S ANNOUNCEMENTS</b></p> <p>The outgoing Mayor, Councillor Graham</p> <ul style="list-style-type: none"> <li>• Referred to the last 15 months of the pandemic and the fire that destroyed the Council offices on Nottingham Road in 2008, and paid tribute to how Councillors and Officers working together as a team were able to create a Council that dealt with life-changing issues such as these whilst serving the people of the Borough and thanked Members for their support as Mayor</li> <li>• Paid tribute to his wife, Pam, who had supported him as Mayoress and gave thanks for the flowers that were delivered to their home and which were not able to be presented during the meeting due to covid restrictions</li> <li>• Thanked the Democratic Services Team for their support and thanked Victoria Clarke for arranging the staff party held in July 2019</li> <li>• Thanked his family for joining him in the sky jump in aid of his charity, Rainbows Children's Hospice</li> <li>• Thanked Councillor Peter Faulkner and his wife, Elaine for their support as deputies</li> </ul>
CO6	<p><b>ELECTION OF MAYOR</b></p>

	<p>Councillor Cumbers proposed Councillor Faulkner be elected Mayor of the Borough until the Annual Meeting in 2022. Councillor Orson seconded the motion.</p> <p><b><u>RESOLVED</u></b></p> <p><b>That Councillor Faulkner be elected Mayor of the Borough of Melton for the period until the Annual Meeting in 2022.</b></p> <p>The Mayor signed the Declaration of Acceptance of Office and he and his consort, Mrs Elaine Faulkner, were invested with the Chains of Office. Councillor Faulkner gave thanks for his election and announced that his nominated charity would be 'Young Lives vs Cancer' (previously known as CLIC Sargent). A short film explaining the work of the charity was shown.</p> <p>Councillor Holmes proposed and Councillor Smith seconded a vote of thanks for Councillor Graham as the retiring Mayor.</p>
CO7	<p><b>ELECTION OF DEPUTY MAYOR</b></p> <p>Councillor Holmes proposed Councillor Hewson be elected Deputy Mayor of the Borough until the Annual Meeting in 2022. Councillor Steadman seconded the motion.</p> <p>Councillor Orson also gave a short statement in support of the nomination.</p> <p><b><u>RESOLVED</u></b></p> <p><b>That Councillor Hewson be elected Deputy Mayor of the Borough of Melton for the period until the Annual Meeting in 2022.</b></p> <p>The Deputy Mayor signed the Declaration of Acceptance of Office and he and his consort, Mrs Jane Hewson, were invested with the Chains of Office. Councillor Hewson gave thanks for his election.</p>
CO8	<p><b>NOTIFICATION BY THE LEADER OF THE APPOINTMENT TO THE CABINET</b></p> <p>Councillors Cumbers and Fisher made a statement concerning their support of the Leader of the Council.</p> <p>The Leader congratulated the Mayor and Deputy Mayor on their election and thanked Councillors Cumbers and Fisher for their support and said:</p> <p>'In keeping with public health requirements I will keep my review of the year relatively brief, before moving on to confirm the appointments to the Council's Cabinet.</p> <p>It has been a year like no other, and I have said many times how proud I am of how this Council responded to the covid crisis. We have saved lives and protected</p>

livelihoods, delivering 3,000 food parcels, 300 medical supplies, and nearly £19m in business grants. We hosted 48 remote meetings and following the ridiculous decision not to allow those to continue, we have organised a covid-secure Annual Meeting and installed new audio visual equipment to ensure the public can continue to watch our meetings on YouTube.

Earlier this month, our incredible elections team ran a covid-secure combined election for the County Council, Police and Crime Commissioner and 4 Neighbourhood Planning Referendums. We should never under estimate the amount of work involved in running an election in normal circumstances, but to do so during a pandemic is an incredible effort. I thought it all went very smoothly and whilst I know accuracy is more important than speed, I couldn't help but enjoy seeing Melton being one of the fastest in the County to declare its results.

Other notable achievements over the last year include implementing the new digital customer self-service platform IEG4, and the continued improvement in our housing services, as we reverse the chronic decline in the quality of Council homes. This will remain a priority, as well as developing a programme to start building Council homes again.

To support the economic recovery, working with Brooksby Melton College, and the Livestock Market, we have launched a trailblazing Food Enterprise Centre and will shortly be launching a new Discover Melton website and destination map to promote all the area has to offer. We are developing a new, longer term town centre strategy, as well as providing more immediate investment in signage, floral displays and repainting the street furniture. Investment is also going into the Country Park to ensure it continues to be recognised as one of the jewels in Melton's crown.

On infrastructure, we were one of only 15 areas to secure Reopening our Railways funding as we develop a business case for improvements between Melton and Nottingham. Discussions on the MMDR investment have continued throughout, and we will do what we can to help, but ultimately the decision whether to accept the Housing Infrastructure Funding rests with the County Council and we wait on them for next steps.

The leisure sector has been badly affected by the pandemic and we have had to provide significant financial support to Everyone Active to enable our leisure centres to stay open. This reinforces the importance of our plans to find a sustainable future for leisure services. We are working closely with the CCG to develop a Place-led Health Plan and assess the feasibility of the Health and Leisure Park which could include the second GP surgery we are working hard to deliver.

As we know, it is two years since we fundamentally changed our governance arrangements, and it was timely, earlier this year, to invite the LGA to review

progress and offer some recommendations for further improvement. We have taken those on board and in forming my Cabinet I have recognised the need to increase leadership capacity and so we will return to a 6 member Cabinet this year. Also, for the first time, I will be appointing one Cabinet Support Member role to assist with ensuring we deliver our new Corporate Strategy.

We will be continue to be a collaborative Cabinet who work with members across the Council as we support our community and the recovery from covid.

I am delighted to confirm that Councillor Higgins will continue in his role as Deputy Leader, retaining his responsibility for the growth and prosperity portfolio. He will continue to focus on supporting the local economic recovery as well as overseeing our longer term strategic growth aspirations.

Despite the incredible uncertainty created by the pandemic, Councillor de Burle continues to maintain an excellent grip on our resources, enabling us to deliver a balanced budget for the second year in a row. Alongside his existing responsibilities, he will also now incorporate wider governance responsibilities into his expanded portfolio.

Councillor Freer has done an excellent job leading the implementation of IEG4, the community grants review and kick starting the Council's climate change agenda. As part of our increasing focus on the environment, I have now asked her to take on responsibility for waste, recycling and environmental services too.

For the final two positions I am delighted to welcome two new colleagues to Cabinet, having split what previously was a very large portfolio.

Councillor Browne will bring his extensive expertise in housing management to the newly created Council Homes and Landlord Services Portfolio. He will oversee our continuing housing improvement journey and work with the team to establish a new Council house build programme.

With his great passion for supporting the most vulnerable, Councillor Graham will take on the newly created People and Communities Portfolio. Giving focus to the work we do with our partners to tackle inequalities, reduce crime and support our priority neighbourhoods.

I am delighted to be able to call upon such capable and experienced colleagues to join the Cabinet in these new roles.

Finally, as mentioned earlier, it is my intention to nominate Councillor Wilkinson as a Cabinet Support Member. I do this now informally but have asked the Constitutional Review Working Group and Independent Remuneration Panel to undertake the necessary work for this role to be formally established. It is my intention that a report will be brought back to our meeting in July to confirm this.

	<p>All members will have received a copy of the Portfolio breakdown, alongside the Executive scheme of delegation for your information. My Cabinet and I look forward to working with you all.'</p>
CO9	<p><b>POLITICAL BALANCE AND ALLOCATION OF SEATS TO POLITICAL GROUPS</b></p> <p>The Monitoring Officer provided a brief introduction to the report and introduced the following:</p> <ul style="list-style-type: none"> <li>(a) the appointment of the Scrutiny Committee and Standing Committees of the Council for the Municipal Year 2021/22;</li> <li>(b) approval of the terms of reference and number of voting places on the Scrutiny Committee and Standing Committees of the Council for the Municipal Year 2021/22;</li> <li>(c) approval of the political balance calculation;</li> <li>(d) approval of the allocation of committee seats to political groups and membership of each committee for the Municipal Year 2021/22;</li> <li>(e) election of Chairs and Vice Chairs of Committees for the Municipal Year 2021/22.</li> </ul> <p>Councillor Orson moved the recommendations as set out in the report and Councillor Higgins seconded.</p> <p><b><u>RESOLVED</u></b></p> <p><b>Council:</b></p> <ul style="list-style-type: none"> <li><b>(1) Appointed the Scrutiny Committee and Standing Committees as set out in paragraph 5 of the report for the Municipal Year 2021/22;</b></li> <li><b>(2) Agreed the terms of reference and number of voting places on the Scrutiny Committee and Standing Committees as detailed at paragraph 5 of the report for the Municipal Year 2021/22;</b></li> <li><b>(3) Approved the political balance calculation set out at paragraph 5.2 of the report;</b></li> <li><b>(4) Approved the allocation of committee seats to political groups as set out in paragraph 5.2 of the report and notes the membership of each committee as set out in Appendix A;</b></li> <li><b>(5) Approved election of Chairmen and Vice Chairmen of Committees as set</b></li> </ul>

	<p><b>out at Appendix B.</b></p>
CO10	<p><b>SCHEME OF DELEGATION AND AMENDMENTS TO THE CONSTITUTION</b>  The Monitoring Officer provided a brief introduction on the scheme of delegation and significant amendments proposed to the Constitution.</p> <p>Councillor Orson moved the recommendations as set out in the report and Councillor Higgins seconded.</p> <p><b><u>RESOLVED</u></b></p> <p><b>Council :</b></p> <p><b>(1) Confirmed the Constitution and agreed the Officer Scheme of Delegation;</b></p> <p><b>(2) Approved the proposed amendments to the Constitution as detailed in Paragraph 5 of the report;</b></p> <p><b>(3) Approved the appointment of the Director for Corporate Services as the Senior Information Risk Owner;</b></p> <p><b>(4) Appointed the Assistant Director for Governance and Democracy as Data Protection Officer;</b></p> <p><b>(5) Authorised the Monitoring Officer to incorporate the revisions and changes above into the Council’s Constitution and make any minor/legislative changes as required.</b></p>
CO11	<p><b>AMENDMENTS TO THE CONTRACT PROCEDURE RULES</b>  The Portfolio Holder for Corporate Governance, Finance and Resources provided a brief introduction to the report, the purpose of which was to approve proposed amendment to the Council’s Contract Procedure Rules.</p> <p>Councillor de Burle moved the recommendation as set out in the report and Councillor Orson seconded.</p> <p><b><u>RESOLVED</u></b></p> <p><b>Council :</b></p> <p><b>Approved the updated Contract Procedure Rules as set out at Appendix A (summarised at paragraph 5 of the report) with immediate effect.</b></p>
CO12	<p><b>PROGRAMME OF MEETINGS 2021/22</b>  The Monitoring Officer provided a brief introduction on the proposed programme of meetings for the municipal year 2021/22.</p>

	<p>Councillor Orson moved the recommendation as set out in the report and Councillor Higgins seconded.</p> <p><b><u>RESOLVED</u></b></p> <p><b>Council :</b></p> <p><b>Approved the programme of meetings for the municipal year 2021/22 as set out at Appendix A of the report.</b></p>
CO13	<p><b>APPOINTMENT TO OUTSIDE BODIES AND WORKING GROUPS</b></p> <p>The Monitoring Officer provided a brief introduction to the report which considered nominations for representatives to serve on outside bodies.</p> <p>Councillor Orson moved the recommendations as set out in the report and Councillor Higgins seconded.</p> <p><b><u>RESOLVED</u></b></p> <p><b>Council :</b></p> <p><b>(1) Noted the appointments in Column A of Appendix A (designated according to the role/portfolio holder/ward member);</b></p> <p><b>(2) Appointed representatives to serve on the outside bodies and working groups listed at Appendix A (other than those in Column A).</b></p>
CO14	<p><b>INDEPENDENT PERSON RECRUITMENT</b></p> <p>The Monitoring Officer provided a brief introduction to the recent Independent Person Recruitment.</p> <p>Councillor Orson moved the recommendations as set out in the report and Councillor Higgins seconded.</p> <p><b><u>RESOLVED</u></b></p> <p><b>Council:</b></p> <p><b>(1) Appointed the following people as Independent Persons to perform the roles set out in section 28(7) of the Localism Act 2011 and the Local Authorities (Standing Orders) (England)(Amendment) Regulations 2015 with effect from 25 May 2021 for a four year term of office until Annual Council in May 2025:</b></p> <p><b>(a) Mr Michael Gibson</b></p> <p><b>(b) Mr Richard Gough</b></p>

	<p><b>(c) Mr Michael Pearson</b> <b>(d) Mr Laurence Faulkner</b> <b>(e) Mr Mark Shaw</b></p> <p><b>(2) Noted the appointment of Mr Gordon Grimes that had been previously approved and authorised that the appointment Mr Gordon Grimes would continue from this point until Annual Council in May 2025 in order to synchronise all terms of office.</b></p>
--	--

The meeting closed at: 7.40 pm

Mayor

This page is intentionally left blank